



St. James United Methodist Church

3000 Webb Bridge Road
Alpharetta, Georgia 30009
Ph: (678)762-1543 Fax: (678) 762-1716
www.stjamesumc.org

2010 VENDOR APPLICATION

Please fill out this application completely and submit it along with the booth rental fee and signed Vendor Participation Agreement to the address above. The submission of this application does not guarantee acceptance. Booth rental fee and a signed Vendor Participation Agreement must be received by or before **Friday, August 13, 2010.**

Business Name, if applicable: _____ Date: _____

Contact Name(s): _____

Please Indicate: New Vendor Returning Vendor

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____

Email: _____ Website: _____

Detailed Description of Merchandise: *(Be as specific and as thorough as possible. Participation is contingent on merchandise description.)*

Date: **Saturday, September 11, 2010** Set-up Time: **1:00 p.m. to 3:00 p.m.** Time: **4:00 p.m. to 9:00 p.m.**
(Concerts begin at 5:00 p.m.)

Fee: **\$150 non-refundable** **\$135 non-refundable for returning vendor**
(Includes – entry fee for vendor and one guest, 2 meal tickets, 1 – 8ft table with white table covering, 2 chairs and a tent)

Make check payable to: **St. James United Methodist Church**

Vendors are responsible for providing their own liability insurance. In doing so vendors indemnify SJUMC (St. James United Methodist Church, 3000 Webb Bridge Road, Alpharetta, GA); holding harmless SJUMC and its members from and against any and all claims, damages, actions, and liability toward property arising from or out of occupying or use of by the vendor on the premises or any part of SJUMC. This agreement must be inclusive of SJUMC's property or occasional, wholly or in part by any act or omission, vendor, its agents, contactors or employees.

Signed: _____ Date: _____



St. James United Methodist Church

3000 Webb Bridge Road
Alpharetta, Georgia 30009
Ph: (678)762-1543 Fax: (678) 762-1716
www.stjamesumc.org

2010 VENDOR PARTICIPATION AGREEMENT

1. St. James United Methodist Church assumes no liability for vendors and/or their property. Please sign attached Waiver and Release of Liability.
2. SJUMC reserves the right to determine vendor participation and booth assignments. Booths will be assigned on a first come first served basis.
3. All “spaces” are located outdoors on parking lot.
4. Due to safety considerations, children are not allowed.
5. Set-up is from 1:00 p.m. - 3:00 p.m. on Saturday, September 11, 2010
6. Vendors’ Row opens at 4:00 p.m.; concerts begin at 5:00 p.m.
7. One 8ft table with white table covering, two chairs and a 10’x10’ tent are provided.
8. **There is no electricity provided; generators and auxiliary power sources are not allowed.**
9. No vendor may “sell”, “sublet”, or “give” their space to anyone without the prior consent and knowledge of SJUMC. SJUMC must approve and consent to the participation of any and all vendors of the SJUMC 2010 Inspirational JazzFest.
10. SJUMC reserves the right to remove and/or ban any vendor at any time, and ask any vendor to remove merchandise that it deems inappropriate for SJUMC or was not approved via vendor’s description of merchandise on vendor’s application.
11. No vendor may sell food and/or drinks of any kind without prior approval from SJUMC.

12. It is the sole responsibility of the vendor to pay all taxes, license fees or other charges that shall become due to any government authority in connection with their activities at the SJUMC 2010 Inspirational JazzFest.

13. Vendors' Row closes promptly at 9:00 p.m. Tents, tables and chairs are the property of St. James UMC and will be removed by SJUMC Event Staff.

14. At the conclusion of the event and prior to their departure, vendors will remove from the premises all merchandise they brought and any trash they created in and around their booth rental space.

15. All vendor booths, merchandise and trash must be removed by 10:00 p.m.

16. The SJUMC 2010 Inspirational JazzFest is held rain or shine. **No refunds will be given.**

I have read, understand, and agree to uphold this Vendor Participation Agreement. I understand that failure to uphold this Vendor Participation Agreement may result in forfeiture of booth space (day of event or future) and if deemed necessary, agree to vacate the premises immediately upon request.

Print Name and Company Name, if applicable

Signature

Date



St. James United Methodist Church

3000 Webb Bridge Road
Alpharetta, Georgia 30009
Ph: (678)762-1543 Fax: (678) 762-1716
www.stjamesumc.org

WAIVER AND RELEASE OF LIABILITY

I, _____, BEING OF LAWFUL AGE IN CONSIDERATION OF HIS/HER PARTICIPATION IN THE **St. James United Methodist Church 2010 Inspirational JazzFest** AT **St. James United Methodist Church, Saturday, September 11, 2010**, DO HEREBY, ON MY BEHALF, RELEASE AND FOREVER DISCHARGE THE OWNER AND MANAGING AGENT OF ST JAMES UNITED METHODIST CHURCH, THEIR OFFICERS, DIRECTORS, AGENTS, SUBSIDIARIES, AFFILIATES, REPRESENTATIVES AND EMPLOYEES HARMLESS AND AGAINST ALL OTHER CLAIMS, DEMANDS, ACTIONS, SUITS OR CAUSES OF ACTION FOR INJURY, DAMAGES, LIABILITY OR EXPENSE OF EVERY KIND AND CHARACTER, INCLUDING ATTORNEYS' FEES, DEFENSE COSTS, COSTS OF INVESTIGATION AND COURT COSTS, ARISING OUT OF OR IN ANY WAY CONNECTED WITH MY PARTICIPATION IN THIS PROGRAM. I FURTHER AGREE ON BEHALF OF MYSELF, TO ABIDE BY ALL THE RULES AND REGULATIONS AS HEREINAFTER AMENDED OR SUPPLEMENTED, ESTABLISHED BY THE OWNER AND MANAGING AGENT APPLICABLE TO THE AUTHORIZED USE OF THE PREMISES, AND AGREE THAT MY USE OF THE PREMISES MAY BE CANCELED AT ANY TIME WITHOUT PRIOR NOTICE OR WARNING AND I DISCLAIM ANY RECOURSE IN THE EVENT OF SUCH CANCELLATION AND AGREE TO IMMEDIATELY VACATE THE PREMISES UPON REQUEST.

I HAVE READ AND FULLY UNDERSTAND THIS DOCUMENT, INCLUDING THE FACT THAT I AM RELEASING CERTAIN POTENTIAL RIGHTS HELD BY ME AND VOLUNTARILY AND FREELY AGREE TO THE TERMS AND CONDITIONS SET FORTH.

SIGNED THIS DATE: _____

PARTICIPANT: _____